



APPLICATION FOR EMPLOYMENT

Pre-Employment Questionnaire | Equal Opportunity Employer

Personal Information

Date _____

| | | | |
|-----------------------|----------------------------|------------------------|-------------|
| NAME (FIRST AND LAST) | | SOCIAL SECURITY NUMBER | |
| ADDRESS | CITY | STATE | ZIP CODE |
| PHONE NUMBER | DATE OF BIRTH (MM/DD/YYYY) | AGE | REFERRED BY |

Employment Desired

| | | | | |
|--|--|---|--------------------|--|
| POSITION | | HOURS DESIRED | DATE YOU CAN START | |
| ARE YOU EMPLOYED NOW <input type="checkbox"/> YES <input type="checkbox"/> NO | IF SO, MAY WE INQUIRE OF YOUR CURRENT EMPLOYER <input type="checkbox"/> YES <input type="checkbox"/> NO | EVER APPLIED TO THIS COMPANY BEFORE <input type="checkbox"/> YES <input type="checkbox"/> NO | WHEN | |

Education History

| | NAME AND LOCATION OF SCHOOL | YEARS ATTENDED | DID YOU GRADUATE | SUBJECTS STUDIED |
|---|-----------------------------|----------------|------------------|------------------|
| HIGH SCHOOL | | | | |
| COLLEGE | | | | |
| TRADE, BUSINESS, OR CORRESPONDANCE SCHOOL | | | | |

General Information

| | |
|--|---|
| LIST THREE THINGS THAT ARE IMPORTANT TO YOU IN A WORK ENVIRONMENT | LIST THREE CHARACTERISTICS THAT BEST DESCRIBE YOU |
| SPECIAL TRAINING/SKILLS THAT WOULD MAKE YOU A VALUABLE EMPLOYEE | |
| WHY DO YOU WANT TO WORK AT GRANDE MERE INN? | |
| DO YOU HAVE STEADY TRANSPORTATION TO WORK? <input type="checkbox"/> YES <input type="checkbox"/> NO | U.S. MILITARY OR NAVAL SERVICE |

Former Employers (list below last four employers, starting with last one first)

| DATE MONTH / YEAR | NAME AND ADDRESS OF EMPLOYER | POSITION/JOB RESPONSIBILITIES | REASON FOR LEAVING |
|----------------------|------------------------------|-------------------------------|--------------------|
| FROM: TO: | | | |
| FROM: TO: | | | |
| FROM: TO: | | | |
| FROM: TO: | | | |

References (give below the names of three persons not related to you, whom you have known at least a year)

| NAME | BUSINESS/RELATIONSHIP | YEARS KNOWN |
|------|-----------------------|-------------|
| | | |
| | | |
| | | |
| | | |

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

_____ Date

_____ Signature